Cleaning Guide for Whiteboard, Markerboard, and Writable Surfaces

Gather Your Supplies

- High-quality, non-abrasive microfiber cloths
- Mild dish soap (e.g., clear liquid dish soap)
- Warm water (in bowl or spray bottle)

01. Prepare the Soapy Water Solution

Mix one or two drops of mild dish soap with approximately one cup of warm water. If using a spray bottle, shake the solution gently to combine.

02. Lightly Dampen the Cloth

Dip the microfiber cloth into the solution and wring it out until it is damp, not dripping.

03. Wipe the Surface

Use broad, overlapping strokes to remove ink and residue. For stubborn marks, let the soapy solution sit for a few seconds before wiping.

04. Remove Soap Residue

Dampen a clean microfiber cloth with plain water, then wipe the board to remove any soap residue. This helps prevent a filmy buildup that can make writing and erasing more difficult.

05. Dry Thoroughly

Use a dry microfiber cloth to buff the surface until it is dry and streak-free.

Tips

- Clean fresh marks promptly to help prevent ghosting.
- Avoid paper towels, scouring pads, and harsh chemicals that could damage the surface.
- If using a cleaner other than mild soapy water, test it on a small, inconspicuous area first.
- Wipe the board regularly with a dry microfiber cloth to prevent buildup.